

OPERATIONS COMMITTEE MEETING

MINUTES

Date: November 28, 2022
5:00 p.m. - 5:30 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Jessica Smith**, Steve Holbrook, Patrick Irish, and Melanie Harvey

Members Absent: Angela Swenson

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Ken Healey, Amy Hediger, Jessica Madsen

Staff Members Present:

Chair Jessica Smith opened the meeting at 5:00 PM

Item 1: Tom Seekins, President of EMC Consultants and Joe Griffin, presented a detailed plan on why and how we need to permanently fix the boiler systems in our elementary schools. After introductions the subcommittee went for a tour of the Elm Street School Boiler Room to see first hand the current condition of the heating system. Tom discussed funding options and recommended that RSU 16 have drawings of Minot Consolidated School be drawn up to outline the scope of work for a potential upgrade of its boiler system. Additionally, make plans to gather quotes to upgrade the heating, ventilation and control systems for all three elementary schools. Plans, drawings and pricing will be brought back to the subcommittee for consideration.

A motion to bring a request to the full board for funding to pay for plans to be drawn up for the Minot School and to allow our continued work with EMC to make plans and gather quotes to upgrade the heating, ventilation, and control systems at all three elementary schools was made by Steve Holbrook and seconded by Melanie Harvey. The motion was passed by a 4-0 margin.

Item 2: Sign Warrants - Done.

Adjournment: A motion to adjourn was made by Steve Holbrook and seconded by Patrick Irish. The motion was passed by a 4-0 margin. The meeting adjourned at 5:39 PM